
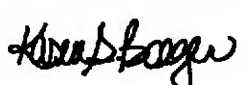




## NOTICE OF CONTRACT EXTENSION

State Of Missouri  
Office Of Administration  
Division Of Purchasing  
PO Box 809  
Jefferson City, MO 65102-0809  
<http://oa.mo.gov/purchasing>

misc  
B32 11031

CONTRACT NUMBER C316031001	CONTRACT TITLE Foster Care Case Management
AMENDMENT NUMBER Amendment #007	CONTRACT PERIOD October 1, 2018 through September 30, 2019
REQUISITION/REQUEST NUMBER NR 886 DFA19000033	SAM II VENDOR NUMBER/MissouriBUYS SYSTEM ID 2027192930 1/MB00103939
CONTRACTOR NAME AND ADDRESS CHILDRENS PERMANENCY PARTNERSHIP 8790 MANCHESTER RD STE 200C BRENTWOOD MO 63144-2724	STATE AGENCY'S NAME AND ADDRESS Department of Social Services Children's Division Post Office Box 88 Jefferson City MO 65102
ACCEPTED BY THE STATE OF MISSOURI AS FOLLOWS:  Contract C316031001 is hereby amended pursuant to the attached Amendment #007 dated 09/05/18.	
BUYER Julie Kleffner	BUYER CONTACT INFORMATION Email: <a href="mailto:julie.kleffner@oa.mo.gov">julie.kleffner@oa.mo.gov</a> Phone: (573) 751-7656 Fax: (573) 526-9816
SIGNATURE OF BUYER 	DATE 9-11-18
DIRECTOR OF PURCHASING  Karen S. Boeger	



STATE OF MISSOURI  
OFFICE OF ADMINISTRATION  
DIVISION OF PURCHASING  
CONTRACT EXTENSION

AMENDMENT NO.: 007  
CONTRACT NO.: C316031001  
TITLE: Foster Care Case Management  
ISSUE DATE: 9/4/18

REQ NO.: NR 886 DFA19000033  
BUYER: Julie Kleffner  
PHONE NO.: 573-751-7656  
E-MAIL: Julie.Kleffner@oa.mo.gov

TO: CHILDRENS PERMANENCY PARTNERSHIP  
8790 MANCHESTER RD STE 200  
BRENTWOOD MO 63144

RETURN AMENDMENT BY NO LATER THAN: 9/18/18 AT 5:00 PM CENTRAL TIME

RETURN AMENDMENT TO THE DIVISION OF PURCHASING (PURCHASING) BY E-MAIL, FAX, OR MAIL/COURIER:

SCAN AND E-MAIL TO:	Julie.Kleffner@oa.mo.gov
FAX TO:	(573) 526-9816
MAIL TO:	PURCHASING, P.O. Box 809, Jefferson City, Mo 65102-0809
COURIER/DELIVER TO:	PURCHASING, 301 West High Street, Room 630, Jefferson City, Mo 65101-1517

DELIVER SUPPLIES/SERVICES FOB (Free On Board) DESTINATION TO THE FOLLOWING ADDRESS:

Department of Social Services  
Children's Division  
Post Office Box 88  
Jefferson City MO 65102

SIGNATURE REQUIRED

VENDOR NAME	MissouriBUYS SYSTEM ID (SEE VENDOR PROFILE - MAIN INFORMATION SCREEN)
Children's Permanency Partnership	2027192930 1
MAILING ADDRESS	
8790 Manchester Road	
CITY, STATE, ZIP CODE	
Brentwood, MO 63144	

CONTACT PERSON	EMAIL ADDRESS
Brenda Maly	Brenda.Maly@cppmo.org
PHONE NUMBER	FAX NUMBER
314-733-5759	314-534-3071
VENDOR TAX FILING TYPE WITH IRS (CHECK ONE)	
<input checked="" type="checkbox"/> X Corporation <input type="checkbox"/> Individual <input type="checkbox"/> State/Local Government <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> IRS Tax-Exempt	
AUTHORIZED SIGNATURE	DATE
	9/5/18
PRINTED NAME	TITLE
Brenda Maly	Chief Executive Officer

**AMENDMENT #007 TO CONTRACT C316031001**

**CONTRACT TITLE:** Foster Care Case Management

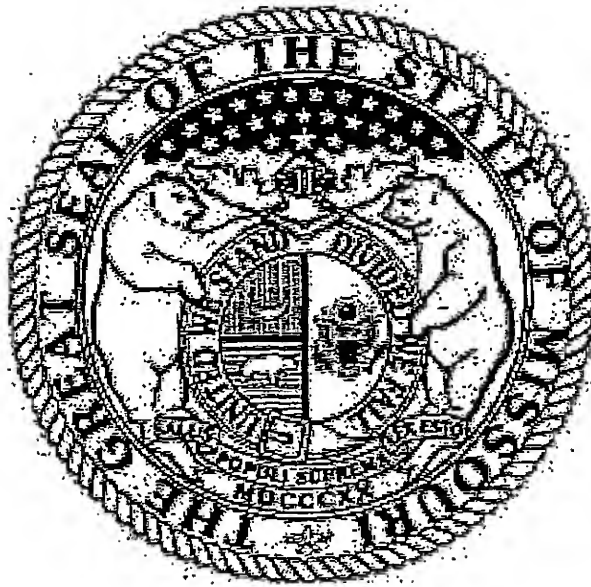
**CONTRACT PERIOD:** October 1, 2018 through September 30, 2019

The State of Missouri desires to extend the above referenced contract at the same prices as the previous contract period.

Efforts are underway to replace the above referenced contract but are unfinished. As a result, the State of Missouri desires to extend Contract C316031001 at the same prices as the previous contract period in order to provide continuing and uninterrupted contract services.

All other terms, conditions and provisions of the contract shall remain the same and apply hereto.

The contractor shall signify acceptance by signing and returning this document on or before the date indicated.




**State of Missouri**  
**OFFICE OF ADMINISTRATION**  
Division of Purchasing  
Contract Amendment Documentation

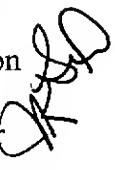
The following documentation consists of additional contract amendment documentation. The additional contract amendment documentation is not a part of the official contract amendment, but provides supporting information for the official contract amendment.


# MEMORANDUM

Office of Administration  
Division of Purchasing

**TO:** Karen Boeger

**THROUGH:** Cindy afford

**THROUGH:** Stacia Dawson 

**FROM:** Julie Kleffner 

**DATE:** September 4, 2018

**RE:** Extension of the Foster Care Case Management Contracts,  
C316031001 through C316031007

The Department of Social Services (state agency) has requested the Foster Care Case Management Contracts, C316031001 through C316031007, be extended for twelve (12) months, October 1, 2018 through September 30, 2019 to allow for the re-bid process. Please refer to the attached e-mail from Wade McDonald explaining the need for the one-year extension.

The solicitation process for the current contracts spanned a 12-month period. After the award of the contracts, five (5) protests were received. Based upon the need to the impact to children and their families, the need for consistency of performance measurements, the time required for the solicitation process, and time to respond to any potential protests, it appears a twelve-month extension is warranted.

Therefore, because these are essential services that must continue until the new procurement process is complete; I am requesting permission to process the contract extensions pursuant to section 34.045, RSMo.

**Kleffner, Julie**

---

**From:** McDonald, Wade S  
**Sent:** Tuesday, September 4, 2018 12:12 PM  
**To:** Kleffner, Julie  
**Subject:** C316031001-007

Julie

NR 886 DFA19000033 has been submitted to extend contracts C316031001-007 through 9/30/19. This extension is requested to allow time for the rebid of these contracts as well as allow proper transition to the new contracts when they are awarded.

Historically, the solicitation process for FCCM has required extra time to address the complexities of the services and respond to protests. This extension will allow time for the rebid process and any contract follow-up that will be necessary after new contracts are awarded.

The extension will also allow The Department of Social Services to establish a plan designed to reduce the number of children and families impacted in the event cases served under the contract need to be transitioned between contractors. Transitioning a single case between contractors disrupts case activities and can delay opportunities for the case to exit services. Transitioning a large number of cases at one time amplifies the disruption and it takes even longer for services to stabilize and continue. When the current contracts were awarded, approximately 1/3 of the cases served under the contract required transition between contractors due to new caseloads awarded. Due to timing of the contract award, only a short transition time was available and a large number of these cases experienced delays associated with case transition. A longer transition time will allow fewer cases to be impacted by new contract awards.

Continuing the contract through 9/30/19 also allows the contract measures to continue to be measured as they have been since 2005 when the first contract was awarded. DSS submits an annual report to the legislature comparing the year to year results of the contract. Consistent measurement periods are important when measuring the success or breakdowns of a program. In addition to consistency, these contracts are designed to incentivize contractor results in accordance with 13 CSR 32.020. A contract extension with a different timeframe impacts the outcome measures and the contractor's opportunities to achieve contract milestones and receive incentive payment. Likewise, working through different measuring periods is not something that is currently mechanized. Developing new measuring process to accommodate a different contract timeframe will cost DSS a substantial amount of time and resources.

DSS acknowledges that we are delayed in providing and updated RFP draft to DPM. The new draft RFP is progressing and will be provided to the Division of Purchasing within the next week or two. Part of the work on the draft RFP has been working with the current contractors to identify strategies to mitigate the concerns related to case transitions due to contract award. This may impact the contract award language in the RFP. Likewise, child welfare practice has evolved which requires revisions to the RFP requirements. While some of the practice updates are still pending, the RFP requires adjustment to ensure consistent child welfare practice throughout the state. These changes are being incorporated into the draft RFP and final touches are pending.

Once the final changes are incorporated, the RFP will be submitted through internal reviews in line with the new purchasing processes and completion of the Quarter Million Dollar Worksheet.

Please let me know if you have any questions.  
Thank you

**Wade McDonald, MPA**  
Procurement Manager  
Missouri Department of Social Services  
Division of Finance and Administrative Services  
573-751-7261 (phone)  
573-526-4678 (fax)  
[Wade.S.McDonald@dss.mo.gov](mailto:Wade.S.McDonald@dss.mo.gov)

*This communication is being transmitted from the Department of Social Services (DSS) and is confidential, privileged, and intended only for the use of the recipient named above. If you are not the intended recipient, unauthorized disclosure, copying, distribution or use of the contents is strictly prohibited. If you have received this in error, please notify the sender and destroy the material received.*

Revised 08/17/15

Indicate Contract Amendment Type		Initial	Date
RENEWAL:	PERIOD OF TOTAL		
<input type="checkbox"/> Renewal - % Increase	<input type="checkbox"/> Cost Savings		
<input type="checkbox"/> Renewal - \$ Increase	<input type="checkbox"/> Cost Savings		
<input type="checkbox"/> Renewal - W/O Increase			
<input type="checkbox"/> SFS Renewal - Prices In Original Contract			
<input type="checkbox"/> SFS Renewal - Prices Not in Original Contract			
EXTENSION PERIOD:			
<input type="checkbox"/> Extension - 30-Day			
<input type="checkbox"/> Termination			
<input checked="" type="checkbox"/> Extension - \$ Increase	<input type="checkbox"/> Cost Savings		
<input checked="" type="checkbox"/> Extension - W/O Increase	1-year		
<input type="checkbox"/> Assignment			
<input type="checkbox"/> Cancellation/Termination			
<input type="checkbox"/> Other Amendment			
Performance Security Deposit:		\$	
Surety Bond:		\$	
Annual Wage Order Number:			
Annual Wage Order Date:			
County(ies):			
Other Instructions:			
<b>2. Preliminary Tasks/Verifications</b>			
A. Section 34.040.6, RSMo	Buyer/Section Support	JJC	9-4-18
B. Purchasing Suspension List	Buyer/Section Support	OK	9-4-18
C. Federal Suspension - SAM.GOV	Buyer/Section Support	JK	9-4-18
D. Labor Stds - OA/FMDC Contractor Debarment Lists	Buyer/Section Support		
E. Review of Participation Commitment Attainment - If app, Verify Receipt of 1 <sup>st</sup> Renewal - Blind/Shel Wkshp Affdvt	Buyer	JJC	9-4-18
F. SFS Review/Justification - Insert Advertising Date, if applicable	Buyer		
Buyer/Section Support		JK	9-4-18
<b>3. Prepare Contract Amendment</b>			
Review/Approve Contract Amendment (If Signature Required)		Buyer	
Initial	Supervisor	Section Manager	Buyer
Date	9/4/18	9/4/18	9/4/18
<b>4. E-Mail/Fax Contract Amendment (If Signature Required)</b>			
Contractor E-Mail Address/Fax Number		p.maly @ c.p.p.m.o.org	
State Agency Contact E-Mail Address		Ruthy McCandless & Wade M.	
Section 34.040.6, RSMo, Letter		Follow-Up Notes:	
<b>5. Review Contract Amendment Response/Verifications</b>			
A. Renewal/Extension Pricing	Buyer/Section Support		
B. Section 34.040.6, RSMo	Buyer/Section Support		
C. Performance Security Deposit/Surety Bond	Buyer/Section Support		
D. Renewal/Extension with Cost Savings Language	Buyer		
E. Statewide Notice	Buyer		
F. SFS Authorized Limit \$	Buyer		
<b>6. Complete Assignment Only Verifications - Complete unless completed in Step 2 above</b>			
1. E-Verify Exhibit/Affidavit/Documentation	Buyer/Section Support		
2. Assignment and Consent Form	Buyer/Section Support		
3. Purchasing Suspension List	Buyer/Section Support		
4. Federal Suspension - SAM.GOV	Buyer/Section Support		
5. Labor Stds - OA/FMDC Contractor Debarment Lists	Buyer/Section Support		
<b>7. Prepare Contract Amendment Award Document/Statewide Notice</b>			
Buyer/Section Support		OT	9-11-18
<b>8. Review/Approve Contract Amendment Award Document</b>			
Buyer		OK	9-11-18
Initial	Supervisor	Section Manager	Buyer
Date	9/11/18	9/11/18	9/11/18
<b>9. Process Contract Amendment</b>			
AM 300 PMM 0080733 M7	Buyer/Section Support	OT	9-20-18
Distribute E-Verify & SDV Documents	Buyer/Section Support	OT	9-20-18
E-Mail/Fax NOA to Contractor/Assignee & Agency Contact	Buyer/Section Support	OT	9-20-18
Copy/Save As Statewide Notice to Internet Folder	Buyer/Section Support		
<b>10. Log Participation Commitment Information</b>			
Central Support-Participation		KW	9-26-18
<b>11. Image Contract Amendment Packet</b>			
Central Support-Imaging		TS	9-26-18

001